



## Mighty Fortress Community Church

4605 3rd Street  
Moline, IL 61265

Thank you for your decision to serve in this Outreach Ministry!

To prepare for serving we encourage you to,

- Pray for the word of God to speak through you and minister to those in need of his word
- Wear your church merchandise, t-shirts, sweatshirts etc. when possible
- Make sure your hair is pulled back
- Please leave all personal belongings, purses etc. in your vehicle or at home.

Christian Care is located at 2209 3<sup>rd</sup> Ave. Rock Island, IL

Upon Arrival:

- Identify yourself at the front desk. Tell them you are from Mighty Fortress and are here to volunteer in the kitchen. You are required to sign in.
- Proceed to the kitchen where the meal site coordinator or Mighty Fortress team leaders will give you your job
- Group Prayer to prepare for serving is at 5:55
- From 6-6:30 God's word is taught, it is important you are silent during this time so that those at the meal site can learn from the word
- When the speaker is finished (6:30ish) it is then time to set the salt & pepper packets on the tables in the dining room and distribute the pitchers of tea/water to each table. Set any additional desserts or "freebies" on the side table or as directed by the meal site coordinator. Once this is complete, open the roll up window.

Serving Line:

- Wash hands in the appropriate sink provided, prior to putting on gloves
- Wear gloves at all times when handling food, drink and serving utensils, if you accidentally contaminate the gloves by rubbing eyes or sneezing etc. remove gloves, wash hands again and get a new pair.
- It is important on the first pass that each person only receives a single portion of food to ensure that everyone gets something to eat.
- The first to pass through the line will be the residents from Christian Care. Someone from the front office will notify the line, of the number of community participants waiting to enter the meal site.
- Someone from the office will notify the serving line of how many "Late Hot Plates" are needed. These are plates for residents that have jobs and are not available at the time of the meal service. Prepare the hot food plate and cover with plastic wrap. Set on top shelf of the stove.
- Once everyone has passed through the line, usually about 6:45 if food is available seconds can be served
- Each person will use the same plate that they previously had for the first serving. It is very important that you do not touch the serving utensils to the "used" plates. This is an OSHA violation.
- Do not allow attendees to serve themselves from the food line
- Once everyone is fed (7pm) close the roll up window. Christian Care residents will do all the cleanup and your service is concluded.

What is expected from you:

- Represent Mighty Fortress with smiles, grace and gratitude!
- Be on time. If you are running late, or if for some reason you cannot make it, we understand, life happens so please just contact Pastor Alex by 12 pm the day of serving 563-209-3551
- Share God's word!

Please DO NOT:

- Loan money to meal site attendees
- Leave the kitchen or meal site area
- Offer rides to or from the meal site

You may want to consider donating food to Christian Care to supplement their stockroom. Please check dates to make sure the items are not expired. You may volunteer to make a dessert, salad or entrée. Let your team leader know ahead of time so the meal site coordinator can plan accordingly. Please visit their website for a list of current needs.